

**Sherwood Park Parent Advisory Council (PAC) Meeting  
February 13, 2014  
Draft Minutes for Approval**

**In Attendance:** Wendy Martin, Carolyn McEachern, Sam Ball, Lynne Bjarnason, Pam Burnett, Marina Hartvik, Katrina Podmore, Diane Ehling, Joe Campbell, Isabel Eng, Eileen Svensrud, Yvonne Brown, Pam Havens

Item #	Agenda Item	Discussion	Action Items
1	Call to order	<ul style="list-style-type: none"> <li>Meeting called to order at 7:06 p.m.</li> </ul>	
2	Approval of December Minutes	<ul style="list-style-type: none"> <li>Motion to adopt the December 12, 2013 minutes (Marina), seconded (Katrina). Minutes were approved.</li> </ul>	
3	Budget Review	<p><u>Review of financials</u></p> <ul style="list-style-type: none"> <li>Hot Lunch money was transferred over. We still have to pay for remaining hot lunches (approx. \$3,500) but so far it's been a better fundraiser than anticipated.</li> <li>We've received half of the wrestling mat money.</li> <li>We've paid for St. John's Ambulance first aid training, hip hop and a couple of performing arts items.</li> <li>Currently there is \$10,766 in the gaming account.</li> <li>Gymnsense will be in April instead of February.</li> </ul> <p><u>iPad and Apple TV</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>It was proposed that we include money in our budget every year to maintain the iPads and Apple TV and also to purchase new equipment as required. This will be part of the discussion when we set next year's budget.</li> <li>Our current model is to have 5 iPads and Apple TV in each primary and intermediate classroom (primary classrooms have iPad minis).</li> <li>The number of students has increased and we currently have 1 classroom without iPads (Room 7) and 2 classrooms without Apple TV (rooms 6 and 16).</li> <li>The school has been paying to fix broken iPads &amp; screens as necessary.</li> </ul> <p>Decision:</p> <ul style="list-style-type: none"> <li>It was moved (Eileen Svensrud) and seconded (Pam Havens) to spend up to \$4,800 on iPads and Apple TV equipment and accessories out of existing funds providing the PAC sees a minimum of 3 price quotes before purchase.</li> </ul>	<p>Lynn Bjarnason to obtain quotes from London Drugs, Open Box, Electronics Depot, Costco, Future shop and Walmart; purchase and pickup TV screens to save delivery charges.</p>



		<ul style="list-style-type: none"> <li>• Students watched the H2Whoa presentation on water conservation in January.</li> <li>• The Read to Succeed program was introduced where students must read for 30 minutes and exercise for 30 minutes every day for two weeks. Students who follow this program will receive free tickets to a Giants game.</li> <li>• We have 2 volleyball teams – Grade 7 girls and Grade 7 boys. There are 6 teachers involved in coaching. The boys’ games are on Mondays and the girls’ games are on Tuesdays.</li> <li>• The Red Cedar Book Awards Program is underway which encourages students in Grades 4 - 7 in BC to read Canadian fiction and non-fiction titles. Pam McLeod is running it with Rachael Brown from Parkgate Library. Students who read 5 books from either list can vote on which book they think should receive the Red Cedar Award. The Stellar Book Award is for students of high school age.</li> <li>• Nancy Baker is working with students preparing for the dance festival. Students will be creating their own dances and performing at Centennial Theatre.</li> <li>• Bruce Sled will be taking students to the Intermediate Music Festival March 4 &amp; 5.</li> <li>• FSAs are done as of February 14. TOPA will be done soon. Grade 4 and 7 satisfaction surveys for students and parents will be coming out shortly.</li> </ul>	
5	<p><b>Role of the PAC</b></p>	<p><b>Note:</b> This agenda item will be moved to a future PAC meeting to be discussed more fully.</p> <p>Brief discussion:</p> <ul style="list-style-type: none"> <li>• The role of the PAC and how we can assist with the school goal to improve math learning.</li> <li>• The school is asking if we can supplement the funding provided by the school district.</li> <li>• This might be something to incorporate into next year’s budget.</li> <li>• The PAC has traditionally provided funding for extra-curricular items, computers, iPads, etc.</li> </ul> <p>The BCCPAC website has a lot of information on PACs (<a href="http://www.bccpac.bc.ca/what-pac">http://www.bccpac.bc.ca/what-pac</a>).</p> <p>The purpose of a PAC includes:</p> <ul style="list-style-type: none"> <li>• to assist the SPC in carrying out its function;</li> <li>• to give input into school- based decisions;</li> <li>• to participate in goal setting;</li> <li>• to unify efforts of the school community towards the goal of quality education;</li> <li>• to monitor and review school rules and conduct, the safety programs, the educational programs; learning materials, equipment and the school building;</li> <li>• to liaise with other education partners and organizations</li> </ul>	

<p>6</p>	<p><b>New Business</b></p>	<p><u>Parent supervision during after school activities</u></p> <ul style="list-style-type: none"> <li>Discussion on the feasibility of having just a parent to supervise kids in the gym after school. We have at least one parent willing to do this so the kids can play. There is some concern about insurance coverage if there was a problem (e.g. an injury) when there is not a School Board employee supervising. There is the potential for the parent to be sued.</li> </ul> <p><u>Movie Night</u></p> <ul style="list-style-type: none"> <li>The PAC is planning a movie night for students in the gym. There would be a nominal fee to cover costs (of popcorn) but it would not be a fundraiser. We're not yet sure if this is for primary students, intermediate students or both. We are considering the March timeframe. Sam Ball is on lead to organize. Pam Burnett will help.</li> </ul> <p><u>Trivia Night</u></p> <ul style="list-style-type: none"> <li>The PAC would like to put on a parent trivia night fundraiser.</li> <li>We would like to tie fundraising to something specific (maybe to supplement math).</li> <li>These have been done in the past and are a lot of fun.</li> <li>We would need a liquor license to sell wine.</li> <li>Joe thinks it's feasible.</li> <li>Carolyn is on lead to organize. Wendy Martin will help. There was a suggestion that Joanna Marier could be of assistance as she is organizing a trivia night for another organization.</li> </ul>	<p>Pam Haven to email Joe to see if there is any teacher interest in sponsoring a gym activity on Fridays after school</p> <p>Stay tuned</p> <p>Yvonne to ask Joanna to contact Lynne for planning tips.</p> <p>All parents – contact the PAC if you're interested in helping with either of these events.</p>
<p>7</p>	<p><b>Seycove Auction</b></p>	<p>Marina gave a very enthusiastic and informative update:</p> <ul style="list-style-type: none"> <li>The theme this year is <i>Mardi Gras</i> so the evening should be lots of fun!</li> <li>There will be a lottery table, 50/50 draw, silent auction, live auction, etc. A busy night of activities!</li> <li>Marina is actively promoting ticket sales for full tables, couples and singles and has involved class reps, sent flyers and emails.</li> <li>We are collecting Canadian Tire money, looking for basket donations and donations in kind (e.g. solar lights, bread makers).</li> <li>Cash donations are always welcome.</li> <li>An email will be coming out soon asking for volunteers. We need someone to collect Canadian Tire money from each of the schools, take it into Canadian Tire and pick up the prize. Also, to help with set up, decorating, selling 50/50 tickets during the auction, etc.</li> <li>Birte Hunter is coordinating all volunteers.</li> <li>100 tickets have sold so far and we're 10 days in. Sherwood Park parents have purchased 4 tables already!</li> <li>Sherwood Park accounts for 20% of total school enrolment and gets 20% of money raised.</li> <li>Tickets are \$45 until Feb. 17 then the regular price of \$50.</li> <li>All drinks are \$5 (beer and wine).</li> </ul>	<p>Sell, sell sell!</p> <p>Lynne will collect Canadian Tire \$\$ and pick up the prize.</p> <p>All parents – go to <a href="http://www.seycoveauction.org/">http://www.seycoveauction.org/</a> for information and volunteer opportunities</p>

<p><b>8</b></p>	<p><b>A look ahead to the next meeting</b></p>	<ul style="list-style-type: none"> <li>• Next meeting will be in March, date TBD.</li> <li>• <b>Reminder:</b> When you're shopping at Cobbs, let them know before you pay that you are from Sherwood Park and a percentage of your purchase will be given to the PAC.</li> </ul> <p><u>Safeteen and Saleema Noon discussion</u></p> <ul style="list-style-type: none"> <li>• We last brought in Saleema Noon in 2011 at a cost of \$1,200.</li> <li>• We last brought in Safeteen in 2012 for Grade 6 and 7 students at a cost of \$1,624.</li> <li>• The group discussed bringing in Safeteen and Saleema Noon on alternate years. This will be part of the discussion when we set next year's budget.</li> <li>• The majority of those in attendance would like to bring in Safeteen this year for Grade 6 and 7 students, and Saleema Noon next year.</li> </ul> <p><u>First Aid Training</u></p> <ul style="list-style-type: none"> <li>• General discussion on the timing and grade level for first aid training. Pam McLeod advised that we used to provide first aid training to Grade 6 students in the spring so they would be ready to help as leaders when they are in Grade 7 if there is a need (e.g. an earthquake).</li> </ul> <p><u>Decision:</u></p> <ul style="list-style-type: none"> <li>• It was moved (Yvonne Brown) and seconded (Eileen Svensrud) to bring in Safeteen this year and also to provide first aid training to Grade 6 students in April.</li> </ul> <p><u>School Carnival in September ?</u></p> <ul style="list-style-type: none"> <li>• Reminder that we're looking for volunteers to help plan the Carnival so it doesn't go by the wayside.</li> <li>• Grade 8 students worked well last year as volunteers helping with the midway games.</li> </ul> <p><u>General comment</u></p> <ul style="list-style-type: none"> <li>• The parent night to better understand First Nations issues was interesting and powerful.</li> </ul>	<p>Diane Ehling to arrange for first aid training</p> <p>PAC to contact Wendy Charlesworth to arrange for Safeteen training</p> <p>All parents - contact the PAC if you're interested in helping plan the school Carnival in September</p>
<p><b>9</b></p>	<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>• 9:03 pm meeting adjourned.</li> </ul>	